

WAIVER FOR REQUIRED COURSE

Please word process, type or print all entries EXCEPT the required signatures

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
\_\_\_\_\_ Student's Name

Required Course: \_\_\_\_\_  
\_\_\_\_\_ Dept. / Number / Credits \_\_\_\_\_ Instructor's Name

Substituted Course: \_\_\_\_\_  
\_\_\_\_\_ Dept. / Number / Credits \_\_\_\_\_ Institution (where taken)

The course listed as "Substituted" above meets the requirements for this student's degree program (MA / Ph.D.) based upon the following criteria: (Check all that apply and remember that the first three are required for approval.)

\_\_\_\_\_ Review of the syllabus and/or class notes from the substituted course.

\_\_\_\_\_ The course to be substituted appears on the student's official transcript, with

\_\_\_\_\_ A grade of **B** or better.

\_\_\_\_\_ Provision of a content proficiency exam.

\_\_\_\_\_ Other (explain) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signatures:

\_\_\_\_\_  
Student

\_\_\_\_\_  
Instructor

\_\_\_\_\_  
Advisor (Program Director or Graduate Studies Chair if Instructor is also Advisor)